8401 Laguna Palms Way • Elk Grove, California 95758
Tel: 916.478.2256 • Fax: 916.627.4741 • www.elkgrovecity.org
Development Services

Final Building Permit Inspection/Occupancy
Public Works

Name of Subdivision: _____ **Phase/Unit:**_____

Number of Lots in the Subdivision: _____

Project # _____ **(e.g. EG-03-123) Builder:**_____

Contact: _____ **Phone:**_____

Prior to requesting a Final Inspection from Building Safety and Inspection, the following must be completed:

ITEM #	BUILDER/CONTRACTOR/ DEVELOPER HAS:	BUILDER INITIAL	CITY STAFF	DATE REVIEWED	COMMENTS
1.	Completion of subdivision improvements.	_____	_____	_____	_____
2.	Installation, backfill, inspection, acceptance, and activation of all utilities including drainage and joint trench (power, gas, phone, cable, etc.) within that phase of the subdivision to the satisfaction of Public Works.	_____	_____	_____	_____
3.	Provide written verification that sewer and water facilities have been accepted by the Utility Company.	_____	_____	_____	_____
4.	Installation, inspection, and activation of the street lights within the subdivision.	_____	_____	_____	_____
5.	Installation of traffic signal improvements or the provision for a safe intersection for internal/off-site roadways to the satisfaction of Public Works.	_____	_____	_____	_____
6.	Installation of sound attenuation improvements (soundwalls).	_____	_____	_____	_____
7.	Replenishment Account - Project account made current –Cecilia Di Giaimo (916) 478-2224.	_____	_____	_____	_____
8.	Planning Department Conditions of Approval / Mitigation Monitoring Reporting Program (MMRP). Planning Dept.- (916) 478-2265	_____	_____	_____	_____
9.	Public Works Conditions of Approval. List all COA #'s that apply:	_____	_____	_____	_____
	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____

_____ _____ _____
Builder Name Builder Signature Date

_____ _____ _____
City Representative Name City Representative Signature Date

FOR MORE INFORMATION, PLEASE CONTACT KERRIE STEVENS AT (916) 687-3013.