8401 Laguna Palms Way • Elk Grove, California 95758
Tel: 916.478.2256 • Fax: 916.627.4741 • www.elkgrovecity.org
Development Services

Production Home Building Permits
Public Works

Name of Subdivision: _____ **Phase/Unit:**_____

Number of Lots in the Subdivision: _____

Project # _____ **(e.g. EG-03-123)** **Builder:**_____

Contact: _____ **Phone:**_____

Prior to the issuance of a Production Home Building Permits, the following must be completed:

ITEM #	BUILDER/CONTRACTOR/ DEVELOPER HAS:	BUILDER INITIAL	CITY STAFF	DATE REVIEWED	COMMENT
1.	Completed street improvements including drainage improvements, curb, gutter, attached sidewalk (if applicable), and pavement.				
2.	Installation of traffic control measures (street name signs, stop signs, striping, traffic calming, etc.) to provide adequate and safe ingress/egress.				
3.	Commence physical construction of off-site roadway improvements necessary to facilitate safe traffic circulation.				
4.	Installation of SWPPP measures to protect subdivision improvements and downstream waterways.				
5.	Provide written verification that sewer and water facilities have been connected or accepted by the Utility Company.				
6.	Grading completed and pad elevations certified for all lots.				
7.	Approved Improvement Plans.				
8.	Approved and Recorded Final Map.				
9.	FEMA requirements.				
10.	Replenishment Account - Project account made current –Cecilia Di Giaimo (916)478-2224				
11.	Planning Department Conditions of Approval / Mitigation Monitoring Reporting Program (MMRP) – Planning Dept. (916) 478-2265				
12.	Address verification.				
13.	Public Works Conditions of Approval. List all COA #'s that apply:				
	_____				
	_____				
	_____				

_____ _____ _____

Builder Name Builder Signature Date

_____ _____ _____

City Representative Name City Representative Signature Date

FOR MORE INFORMATION, PLEASE CONTACT KERRIE STEVENST AT (916) 687-3013.