



Special Events/Street Closures Special Permit Conditions

SPECIAL EVENTS/STREET CLOSURE

Applicants interested in closing a city street for the purpose of a parade, run or any type of special event other than a Block Party shall obtain a permit from the City of Elk Grove. The permit application must be filed at least within **30 business days prior to the day of the event** and the permittee is required to provide insurance. The City will assist permittee with a special event insurance provider to purchase insurance.

Please check the boxes that apply to your event:

- Name of Event: _____
- Is this a one day event? Yes No Event time is from _____ to _____
- Anticipated attendance of event: under 100, 101-300, 301 or more # of people _____
- Will there be alcoholic beverages at this event? No Yes

Permit Requirements and Conditions:

1. A Temporary Use Permit may be required if your event shall have sale of tickets, food, beverages or other items. Please contact the Planning Department for their requirements at (916) 478-2265.
2. The permittee shall be responsible for ensuring that no illegal fireworks are present at the event. If any illegal fireworks or the remains of illegal fireworks are found at the event, the permittee will be cited for those fireworks along with the person(s) responsible for igniting them and future applications for that area may be denied. (If Applicable).
3. Type III (A frame) barricades along with "Road Closed" signage must be used to close all approaches to the event. Barricades (with warning lights) and "Road Closed" signage must be retro-reflective for night time service. Road closure signs shall be posted at least 24 hours in advance of the event and shall comply with the current edition of MUTCD* guidelines.
4. The preparation or conduct of the event will not unduly impede, obstruct or interfere with the operation of emergency vehicles or equipment on the site.
5. The closure will not result in clear, identifiable and substantial detriment to public health, safety or welfare.
6. The event shall not exceed any occupant load limit that may be determined by the Cosumnes Community Services District Fire Department. Please contact the Fire Department for their requirements at (916) 405-7100.
7. The permittee is responsible for notifying all affected residents and businesses of the specifics of the event and street closure.
8. The City's Transit Department determines that the closing of the street will not unduly impede, obstruct, or interfere with the operation of the City bus and transportation systems. Please contact the Transit Department for their requirements at (916) 687-3044.
9. The City's Integrated Waste Department will need to be contacted in regards to trash and debris that will be generated by the special event. Please contact Integrated Waste Department for their requirements at (916) 478-2289.
10. The proposed use, event, or activity does not otherwise present a substantial or unwarranted safety, noise, or traffic hazard. Any amplified music, sounds, sound effects, etc. shall be kept to a minimum to avoid disruptions to neighbors around the event.
11. The proposed event will not include live animals, except participants with dogs on leashes per City regulations.
12. The proposed event will not cause other adverse impacts on health or safety to surrounding residential or commercial uses, which cannot be effectively mitigated. Calls for police services during this event may be terminated by the City of Elk Grove Police Department to meet public health, safety or welfare requirements.

(*See reverse side)

I have read and understand the permit requirements and conditions as listed above and agree to be in compliance.

(Permittee signature)

(Print name)

(Date)

**Signage for road closures is to be consistent with the current edition of the California Manual on Traffic Control Devices (MUTCD). Type III "A" frame barricades are to be positioned in the travel lanes in advance of the closure. Regulatory signage: Road Closed (R11-2) is to be securely attached to each barricade. A minimum of three (3) barricades is required at each end of the closure. Closure signage should be positioned to give adequate advance notice to motorists and provide alternate routes of travel (i.e., turn left or right a closure). During hours of darkness, the barricades and signage shall be retro-reflective and have flashing warning lights.*